

VACANCY ANNOUNCEMENT

(Announcement Number: 13-17)

The American Embassy in Kathmandu is seeking an individual for the position of Telephone/Radio Technician.

OPEN TO: All Interested Candidates

POSITION: Telephone/Radio Technician

OPENING DATE: May 2, 2013

CLOSING DATE: May 16, 2013

WORK HOURS: Full-time; 40 hours/week

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

BASIC FUNCTION OF THE POSITION

The incumbent is responsible for planning, installing, maintaining and repairing the Mission's radio and telecommunication systems which include landline, cellular and satellite phone, both digital and analogue radio systems, leased telecommunication circuits as well as cable TV systems. The incumbent works with local companies and government authorities for procurement, and repair and maintenance of radio and telecommunications equipment. The incumbent coordinates with local government entities for approval and licensing of all radio and telecommunication equipment.

REQUIRED QUALIFICATIONS

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of Secondary School is required. Completion of a vocational training in electronics/electrical or radio and telecommunication systems is required.
2. Three years of experience as a radio communication technician is required.
3. Level III (Good working knowledge) speaking/reading/writing English is required.
Level III (Good working knowledge) speaking/reading/writing Nepali is required
4. Good knowledge of the local telephone and communications requirements is required.
Good knowledge of telecommunications to include: telephones, radios, cell phones, and frequencies is required.
5. The ability to maintain good working relationship with government officials is required. Ability to use various Windows based computer applications is required.

TO APPLY

Interested applicants must submit Application for Employment as a Locally Employed Staff (DS-174) or a current resume or CV that provides all information as found in the DS-174, and copies of other documentation (e.g., certificates, awards, copies of education certificates) that address the qualification requirements of the position. The DS-174 can be downloaded from the US Embassy website: http://nepal.usembassy.gov/about_the_embassy/job-opportunities.html

SUBMIT APPLICATION TO

Email: Recruitktm3@state.gov (write “Application for Telephone/Radio Technician” in the Subject Line)

Or

Human Resources Office
G.P.O. Box 295
Kathmandu, Nepal

(Please clearly mark your envelope as “Application for Telephone/Radio Technician”)

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

THE U.S. MISSION IS A DISABILITY FRIENDLY WORK PLACE